

# CLIFTON WITHOUT PARISH COUNCIL

## NOTICE OF MEETING

I hereby give you notice of a meeting of Clifton (Without) Parish Council to be held in the library at the Clifton Explore Library, York on Tuesday 12<sup>th</sup> November 2024 commencing at 7.15pm.

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed...*L Pink*... - Clerk to the Council

Dated: 6th November 2024

## AGENDA

### 1. APOLOGIES

Members are asked to give their apologies for this and future meetings if known.

### 2. DECLARATION OF INTEREST

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

### 3. MINUTES

Minutes of the meeting held on the Tuesday 8<sup>th</sup> October 2024 to be agreed and signed by the Chairman.

### 4. CO-OPTION OF NEW PARISH COUNCILLOR (IF REQUIRED)

To discuss any applications received for the vacant parish councillor position and co-opt to fill the vacancy if possible.

### 5. TO RECEIVE REPORTS FROM WARD COUNCILLORS

### 6. PUBLIC PARTICIPATION

An opportunity for members of the public to comment on agenda items, issues within the Parish and/or suggest future items. Standing order will be suspended.

### 6A. EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under schedule 12A of section 100a of the Local Government Act 1972.

Not required for this meeting.

### 7. PLANNING MATTERS

#### 7.1 To consider the following new planning applications:-

24/01975/FUL 36 Beaverdyke, York

First floor extension to create additional storey, two storey side/rear extensions and single storey side extension following demolition of detached garage.

24/01879/FUL Moss Tyres And Exhausts Ltd, Unit 7, Kettlestring Lane, York

Installation of new doors and glazing, partial recladding of building, reconfiguration of car park and associated works following demolition of side projection.

24/01844/FUL 38 Saville Grove, York

Single storey side extension and conversion of garage to habitable space.

24/01916/TCA 2 Galtres Grove, York

Crown reduction of 1no. Holly (T1) by 4m; crown reduce 1no Holly (T2) to gutter height; lateral reduction of 1no. Lime (T3) to give 2m clearance from building and thin lower canopy by up to 15%; and re-pollard (removing all branches) of 1no. Willow (T4) - tree in a conservation area.

## **7.2 Applications received in-between meetings:-**

24/01841/TCA 38 Shipton Road, Clifton, York

Fell 1no. Conifer (T1), 25% crown reduction and shaping of Ornamental Plum (T2), 1m clearance of neighbouring property from tree group (G3) and 50% crown reduction of Ornamental Plum (T4)- trees in a conservation area.

Decision – No Objection.

24/01826/FUL Roko Health Club, Stirling Road, York

Change of use of part of car park to hand car wash with associated canopy and cabin (Retrospective).  
Decision – No Objection.

## **To hear results of applications decided by City of York Council:-**

**7.3 Approved** - None received prior to production of the agenda.

**7.4 Refused** - None received prior to production of the agenda.

**7.5 Withdrawn** - None received prior to production of the agenda.

## **7.6 Any other Planning Matters.**

## **8. PLAY AREA**

- a) To consider actions in response to the annual ROSPA safety report.
- b) To review proposals for modifications.
- c) To discuss plans for public engagement.

## **9. CLIFTON WITHOUT JUNIOR SCHOOL SITE**

To receive an update from City of York Council regarding housing plans for the former Clifton Without Junior School site.

## **10. WITHOUT WOOD IMPROVEMENTS**

To discuss proposals for repairs and improvements to the Without Wood area (land on the former Clifton Hospital site).

## **11. PARISH COUNCIL BANKING AND FINANCIAL ARRANGEMENTS**

- a) To discuss the banking services used by the parish council.
- b) To discuss updates to the financial regulations and financial management arrangements for the parish council.

## **12. DEFIBRILLATOR**

To discuss the arrangements for the defibrillator that is currently housed on the external wall of the former Clifton library.

## **13. .GOV.UK CHANGES**

To discuss the .gov website and email address changes.

## **13. TO RECEIVE ANY UPDATE FROM THE STAFFING COMMITTEE**

## **14. COMMUNITY SAFETY ISSUES**

To receive a police report if available.

## **15. CORRESPONDENCE**

Correspondence circulated:-

- YLCA - White Rose Update.
- YLCA Training – Various.
- CYC - York Talk Money 5 Nov- 15 Nov.
- Rawcliffe Parish Council - Clifton Moorgate trees.
- YLCA - VE Day 8 May 2025.
- York College - Homestay for International Students.
- YLCA – National Joint PayScale’s 2024/25.
- YLCA - NALC Advice Note - Local Government Services Pay Agreement: 1 April 2024 to 31 March 2025.
- YLCA - Royal Garden Party 2025.

Correspondence to be discussed:-

- (a) To discuss the duty to comply with accessibility regulations and to receive feedback from the clerk’s recent training course. To plan next steps to create a compliant document template for the minutes & agendas.

## **16. PLAY PARK INSPECTIONS**

To review the play park inspections carried out during the last month.

## **17. FINANCIAL MATTERS**

17.1 To authorise BACS payments as listed below:-

L Pink	Clerks Salary (Net)	£At Agreed Rate
L Pink	Clerks Expenses	£35.00 (Est)
HMRC	Tax & NI	£199.65
Ability Net	Clerk - Accessible Documents Training	£120.00*
Explore York Libraries	Room Hire	£110.00

Rawcliffe Parish Council	Litter Picking	£180.00
Autela Payroll Services	Payroll Services	£120.52
Rospa Play Safety	Annual Inspection	£122.40

\*Payment already made to Cllr Dearden as course taking place on 31.10.24.

- 17.2 To authorise cheque payments as listed.
- 17.3 To discuss approval of any invoices received after production of agenda.
- 17.4 To note receipt of any income.
- 17.5 Any other urgent request submitted to the meeting:-

**(a) QUATERLY FINANCE UPDATE FROM CLERK**

Clerk to provide a quarterly finance update to the council for July-September 2024.

- (b) To note the new NALC pay scales for the clerk and back pay to 1st April 2024.

**18. MEETING REPORTS/REPRESENTATIVES**

**19. EXCEPTIONAL ITEMS**

**20. ITEMS FOR THE NEXT AGENDA**

**21. NEXT MEETING**

To agree the date of the next Parish Council Meeting as Tuesday 10<sup>th</sup> December 2024 @ 7.15pm at Clifton Explore Library.

E-mail [cliftonwithoutparishcouncil@gmail.com](mailto:cliftonwithoutparishcouncil@gmail.com)

Signed: Clerk, Mrs Louise Pink.